

Treknow Village Hall

10/07/2024

7.00pm

Held in Hall

Meeting called by: Chair – Julie Sandercock

Type of meeting: General

Note taker: Carol Coupe

Apologies

Attendees:	Carol Coupe (Secretary)	CC	Liz Isaacs	LI
	Julie Sandercock (Chair)	JS		
	Pete Bower (Treasurer)	PB		
	Stuart Patterson	SP		
	Jean Prout	JP		
	Judith Bower	JB		
	Angela Freke	AF		
	Malcolm Prout	MP		
	Graham Betteridge	GB		

Minutes

Discussion:

JS Opened meeting – welcomed and thanked everyone for attending tonight's meeting

Apologies from Liz Isaacs

Previous minutes accepted as read

Actions from last meeting:

Edge painting on steps PB & MP to meet next Monday 15th

Risk Assessment – See Discussion

Service of Heating to take place at end of month

Trustee Insurance – See discussion

Finance

PB(Tr)

- Bank balance continues to look healthy
- 100 club – raised a beneficial amount

- Trustee/Indemnity Insurance – Is this required? Information from Charity Commission to be forwarded to committee for feedback if necessary.
- ‘Social Media Policy’ – Perhaps this would be beneficial, could be linked to the booking form. PB to create draft document and forward to committee for comment - **PB**

Discussion

JS

- Sea Shanty Event extremely successful evening. £758 raised for Cornwall Air Ambulance. PB to present them with a cheque on 30th July
- Will Keating provisionally booked for Saturday 25th January 2025
- Next Cakey event – 1-4pm 31/07/2024
- Provisionally booked Cakey morning for 04/09/2024

JB

- Bookings – no bookings from Sophie Bailey for July/Aug
New booking for November from new hirer
- Gin Event -Tarquins Gin has been contacted, they are happy to provide a ‘Gin Evening’ for the hall. JB to confirm: charge / if non-alcoholic gin can be provided / if 8th November could be potential date. To be discussed at next meeting

CC

- Risk Assessment – No direct findings from inspection undertaken by Eddy Coupe.
Advisory – On next PAT test, projector and new boiler to be added to list. Check battery pack in overhead emergency exit light over front entrance
- Key-safe – to be changed beginning August - **PB**
- Hall plants, some are looking ‘tired’, can these be disposed of?

Future Events

Cakey/Coffee afternoon – 31st July 1-4pm

AOB: None

Other Information

Special notes:

100 Club for July drawn – winning numbers to be placed in notice board. **CC**

Further Meetings

Monday 2nd September 2024 @ 7.00pm